

**GREATER WILLINGTON TOWN COUNCIL**  
**Resource Committee**  
**Minutes of Meeting**  
**1<sup>st</sup> April 2015**

**IN ATTENDANCE**

Councillor Tinsley, Councillor Henfrey, Councillor Cogdon,  
Councillor Bennett, Councillor Todd  
Emma Mennouni, Community Services Officer  
Helen Cogdon Town Clerk

Councillor Tinsley opened the Resource Committee and welcomed everyone to the meeting.

He informed those in attendance of housekeeping rules regarding the use of the washroom and fire exits.

**ACCEPTANCE OF APOLOGIES FOR ABSENCE**

Councillor Buckham intends to resign on the 16<sup>th</sup> May 2015 due to ill health. Apologies were received from Councillor Graham, Councillor Carr, Councillor Greensmith and Councillor Etherington.

Acceptance of apologies were proposed by Councillor Cogdon and seconded by Councillor Henfrey

**DECLARATION OF INTEREST**

Councillor Cogdon declared an interest in Items 4 and 5.

Councillor Todd declared an interest in items 6 and 7

**TO APPROVE THE MINUTES OF THE PREVIOUS MEETING ON THE  
4<sup>th</sup> MARCH 2015**

The minutes of the 4<sup>th</sup> March 2015 as printed and circulated were approved and taken as a true record.

Proposed Councillor Tinsley

Seconded Councillor Henfrey

**Matters Arising (for information only)**

None

**APPROVAL OF EXPENDITURE AND CHEQUE RECONCILIATION**

The Clerk said that;

Expenditure for March 2015 was £13,978.41

The balance on the current account at 31<sup>st</sup> March 2015 was £12,603.92

**Resolved 1.** Approval of the report.

Proposed Councillor Tinsley  
Seconded Councillor Henfrey

### **APPROVAL OF BUDGET REPORT**

The Clerk said that;

The Budget for 2014/2015 is now £104,475 this has increased as she has secured another £900 grant.

Total spend to date £88,197.14

Committed costs £2,424.19

The remaining available resource on budget will be transferred to reserves £13,853.67 to meet planned expenditure as resolved from previous meetings.

The request for the Annual Return and Annual Governance Statement has been received. The internal auditor has been informed. Both documents will be resolved at the next AGM. The deadline for submission to BDO is 13<sup>th</sup> July 2015.

The Public notice will be displayed on the 1<sup>st</sup> June 2015 and records will be available from 15<sup>th</sup> June 2015.

**Resolved 1.** This is a true record

Proposed Councillor Henfrey

Seconded Councillor Todd

### **CONSIDERATION OF COMMUNITY FUND APPLICATIONS**

An application has been received from Greater Willington Environmental Improvement Group for environmental improvements 2015/16.

Councillor Todd and Tinsley declared an interest as members of the group.

The application intends....

To provide railings at the Spectrum steps leading into the South Dene.

To plant winter daffodils and change the plants in the twelve planters twice a year.

The total project cost is £950. The funding request is for £500.

**Resolved 1.** To award £500

Proposed Councillor Cogdon

Seconded Councillor Henfrey

The Clerk said the Stanley Way Neighbourhood Watch application was not considered as it was outside the area. However as it states they offer support to Willington she had conducted a telephone interview. The applicant was not familiar with the content of the form and said he was happy to get anything. He had signed the application but did not know who witnessed it. He was invited to the office but said he couldn't travel on the bus and didn't have a car.

The Clerk had asked him to complete another application to explain the work he was undertaking in Willington.

With regard to the two other outstanding applications from 4<sup>th</sup> Willington Scouts and St John Ambulance she said she had written to the organisations asking for further clarification and is waiting for a response.

**7. CONSIDERATION OF CIVIC FUND APPLICATIONS**

None

**8. ANY OTHER BUSINESS (FOR INFORMATION ONLY)**

The Clerk said she will be organising the staff appraisal process as agreed at the

3<sup>rd</sup> December 2014 meeting with regard to scp progression.

**9. DATE AND TIME OF NEXT MEETING**

Councillor Tinsley said due to the election dates he proposed to defer the next council meetings by one week.

**Annual Parish Meeting** - Wednesday 13th May 2015 at 6.00 pm

**Annual General Meeting** - Wednesday 13th May 2015 at 6.30 pm

This was **AGREED**.

Councillor Tinsley said having listened to comments from fellow Councillors over the last year regarding the timing of meetings. He proposed to conduct all council business through one Agenda. He asked if this would be acceptable to take to the next AGM for a formal resolution.

This was **AGREED**.

Proposed Councillor Todd

Seconded Councillor Cogdon.

Signed by the Chairman .....

13<sup>th</sup> May 2015

