

**GREATER WILLINGTON TOWN COUNCIL**  
**Resource Committee**  
**Minutes of Meeting**  
**5<sup>th</sup> November 2014**

**IN ATTENDANCE**

Councillor Tinsley, Councillor Buckham, Councillor Cogdon, Councillor Carr  
Councillor Smith, Councillor Todd, Councillor Graham,  
Councillor Bennett, Councillor Greensmith,  
Helen Cogdon Town Clerk,  
Emma Mennouni Community Services Officer

Councillor Tinsley opened the Resource Committee meeting. He informed those in attendance of housekeeping rules regarding the use of the washroom and fire exits. He asked all present to switch off mobile phones throughout the conduct of council business.

**ACCEPTANCE OF APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Etherington, Councillor Henfrey and County Councillor Gunn.

Acceptance of apologies were proposed by Councillor Tinsley and seconded by Councillor Carr.

**DECLARATION OF INTEREST**

None received.

**TO APPROVE THE MINUTES OF 1<sup>st</sup> OCTOBER 2014**

The minutes of the 1<sup>st</sup> October 2014 as printed and circulated were approved and taken as a true record.

Proposed Councillor Carr

Seconded Councillor Todd

**Matters Arising (for information only)**

Councillor Graham asked the Chairman why he hadn't had the financial reports posted to him.

Emma Mennouni said this had been a clerical error. Councillor Tinsley said members can telephone or visit staff at any time during the working hours to discuss financial statements.

**APPROVAL OF EXPENDITURE AND CHEQUE RECONCILIATION**

The Clerk described each item of income and expenditure as described in the report.

Expenditure for October 2014 was £6,687.56

The balance on the current account at 31st October 2014 is £15,677.06

**Resolved 1.** Approval of the report.

Proposed Councillor Carr

Seconded Councillor Tinsley

### **APPROVAL OF BUDGET REPORT**

The Clerk said having reviewed the budget we are on target towards achieving the expenditure subject to unforeseen slippage.

She asked members to note that we have reached the total allocation on petty cash and this would mean that money would have to be transferred in and reallocated against actual budget heads.

Budget 2014/2015 is £93,020.

Total spend to date £40,374.45

Committed costs are £2,368.12

Available resource on budget £50,277.43

Discussion continued on the shop front budget allocation. The Clerk said the budget is used to set the precept however is not set in stone and can be flexible in response to emerging priorities and decisions taken by members. It was anticipated that the 5k would be used to lever match funding.

Members agreed to ask businesses attending the Business Forum what they considered to be important.

**Resolved 1.** This is a true record

Proposed Councillor Tinsley

Seconded Councillor Carr

### **CONSIDERATION OF COMMUNITY FUND APPLICATIONS**

No new applications have been received.

### **7. CONSIDERATION OF CIVIC FUND APPLICATIONS**

No new applications have been received.

### **8. CONSIDERATION OF NEW MODEL FINANCIAL REGULATIONS 2014 FOR ADOPTION**

The Clerk said;

CDALC have recommended that all councils resolve to amend and update their Financial Regulations following the repeal of s150 (5) of the Local Government Act 1972.

This removes the requirement for two cheque signatories therefore facilitating the use of internet banking for example.

The council should amend the model Financial Regulations to suit their own needs within a robust framework of safe and efficient arrangements to safeguard public money.

**Recommend1.** That the amended financial regulations are produced for the

AGM for adoption.

**9. ANY OTHER BUSINESS (FOR INFORMATION ONLY)**

None

**10. DATE AND TIME OF NEXT MEETING**

Wednesday 3<sup>rd</sup> December 2014

Councillor Tinsley said the council has gone pumpkin mad this year. Pumpkin carving competitions were encouraged by delivering to the schools and all the High Street Businesses. Thanks to Helen and Emma and Arthur Burnham. The Childrens Fancy Dress and Halloween Games on the green had been very well received and everyone enjoyed themselves. We had some great Shop Front Halloween entries and supported the Spectrum by providing pumpkins for their craft carving session.

Members then selected the winning entries from the display board.

**Halloween Competition Entries**

Pumpkin Field and Fancy Dress prizes were awarded on 31st October 2014.

**Email and Photo entries**

1st Prize - Beth Threlfall—Parkside Academy

2nd Prize - Jenson Rowland—Sunnybrow Primary School

3rd Prize - Luke Taylor—Parkside Academy

Scariest Pumpkin - Jamie Hopper—Sunnybrow Primary School

**Shop Front Awards**

Joint 1<sup>st</sup> Prize – Hair 2000 and Floor Mart

2<sup>nd</sup> Prize – Britton & Robson

**Business Pumpkins Awards**

1<sup>st</sup> Prize – Willington Dental Centre

2<sup>nd</sup> Prize – Willington Post Office

3<sup>rd</sup> Prize – Get Smart

Signed by the Chairman .....  
3<sup>rd</sup> December 2014